

**MINUTES OF A MEETING OF THE LANDKEY COMMUNITY BUILDING
GROUP HELD ON THURSDAY 24th NOVEMBER 2021 AT 7.00 P.M.**

Present: - Richard Halliday (In the Chair)
Phoebe Stubbingham and Ben Totterdell.

Martyn Isaac (Clerk)

36. APOLOGIES

Apologies were received from Tracey Hommell, Becky Houghton and David Wyborn.

37. MINUTES

The minutes of the meeting held on 9th September 2021 were approved as a correct record and signed by the Chairman.

38. SURVEY RESULTS AND NEXT STEPS

It was agreed that following comments made at the Public Meeting that a simplified paper version of the on-line survey form be delivered to all households with the Parish newsletter.

Ben agreed to amend the form.

Richard agreed to seek funding for the printing of the paper survey form from the Parish Council.

It was noted that circa 150 survey response had been received. A 90% return had been received from current users.

39. PUBLIC MEETING 4 NOVEMBER - FEEDBACK AND FOLLOW UP

It was noted that approximately 25 people attended the public meeting. In general the views were supportive and enthusiastic.

40. WILLAND VILLAGE HALL VISIT PLUS FUTURE VISITS

It was agreed that visits be arranged to Swimbridge and Filleigh Village Halls.

41. PUBLIC ACCESS TO TERMS OF REFERENCE AND MINUTES

It was agreed that the Working Group Terms of Reference and minutes be published on the Parish Website and the Landkey Mazzard Hall website.

42. WEBSITE/COMMUNICATIONS AND SOCIAL MEDIA – UPDATES

There was no update to report

43. FIRST ANNUAL REPORT TO PARISH COUNCIL

Richard agreed to give a summary update at the next Parish Council meeting.

44. KEY OBJECTIVES FOR 2022

It was agreed to consider and set key milestones for 2022 at the next group meeting in January.

45. DATE OF NEXT MEETING

It was agreed that the next meeting be held on Wednesday 19th January 2022 @ 7.00 p.m.

The Chairman recorded his thanks to all Members of the Group for their efforts and input during 2021. A good start had been made on the road to getting a new facility for Landkey.

The meeting ended at 7.35 p.m.