

**MINUTES OF A MEETING OF THE LANDKEY COMMUNITY BUILDING
GROUP HELD ON WEDNESDAY 19th JANUARY 2022 AT 7.00 P.M.**

Present: - Richard Halliday (In the Chair)
Seth Conway, Becky Houghton and Ben Totterdell.

Martyn Isaac (Clerk)

46. APOLOGIES

Apologies were received from David Wyborn.

47. MINUTES

The minutes of the meeting held on 24th November 2021 were approved as a correct record and signed by the Chairman.

**48. COMMUNICATION UPDATE – WEBSITE/POSTING OF
MINUTES/TERMS OF REFERENCE**

The Clerk reported that the minutes had been passed to Seth to post on the Mazzard Hall website and that a link had been included on the Landkey Website.

The Chairman and the Clerk would update the Terms of Reference.

RICHARD H. AND CLERK TO ACTION

49. SURVEY UPDATE AND HARD COPY OF SURVEY PLAN

The Chairman reported that a hard copy of the survey would be circulated with the Parish Newsletter at the end of January/beginning of February.

The Chairman stated that he had approached the shop to locate a survey collection box in the shop and would also discuss the with the Pub, School and Willows Tea Café the location of a collection box in their premises.

It was agreed that a link to the online survey be located on the Website Homepage.

SETH TO ACTION

50. 2022 TARGETS AND ACTION PLANS

It was agreed that the initial survey consultation should close at the end of March.

It was agreed that the following objectives should be set for 2022:

- Prepare a Building Scope and specification
- Investigate the Group becoming a limited liability charity
- Investigate Funding opportunities and Fund raising.
- Engagement at the Summer Social on the Millennium Green
- Prepare an A4 leaflet outlining aims and objectives and with an artist impression of proposed Community Building
- Prepare a Project Plan.

51. FUTURE PUBLIC ENGAGEMENT

Consideration of future public engagement was deferred for further consideration.

52. VISITS TO OTHER VENUES

The Chairman agreed to email dates in February/March for visits to Swimbridge and Filleigh Village Halls.

53. DATE OF NEXT MEETING

It was agreed that the next meeting be held on a Thursday @ 7.00 p.m. on date to be circulated.

The meeting ended at 7.45 p.m.